

FEE AND COMMISSION TABLE		
BUSINESS AREA	ACTIVITIES	FEE/COMMISSION
AGREEMENT	Draw up and execute an agreement to assign rights and obligations under the lease contract	PLN 400 per vehicle (max 2 000 PLN per assignment agreement regardless of the number of vehicle)
	Copy of Agreement	500 PLN + Documented costs incurred by the Lessor
LEASED OBJECT	Steps needed to regain registration documents retained by the police, etc.	50 PLN + Documented costs incurred by the Lessor
	Additional activities taken in the Department of Transportation in connection with the leased object (after registration of the leased object), such as obtain duplicates of lost, destroyed or stolen registration documents (registration documents and registration plates)	50 PLN + Documented costs incurred by the Lessor
	Change in technical parameters of the leased object as a result of steps taken by the Lessee	100 PLN + Documented costs incurred by the Lessor
DOCUMENTS	Information about the user as requested by investigative authorities	50 PLN
	Prepare duplicate documents, attest documents to be true	30 PLN
	Certificate of trips abroad	20 PLN
	Invoice duplicates	e-invoice: 10 PLN paper invoice: 20 PLN
DEBT COLLECTION	Issue an opinion on the Lessee's payment behaviour	50 PLN
	Compensate for debt collection costs (article 10 of the Act dated 8 March 2013 on payment dates set in business transactions)	EUR 40*
INSURANCE	Authorisation to receive (one-off) compensation from the insurance company	50 PLN
	Make a duplicate insurance policy confirmation	50 PLN
	Green Card	50 PLN + Documented costs incurred by the Lessor
	Client's change from third party insurance to the Alphabet Insurance, incl. comprehensive insurance in the last year – Mandatory visual inspection of the vehicle before the execution of the comprehensive insurance agreement	by Dekra - costs of visual inspection re-invoiced to the User – PLN 250

* under the Act dated 8 March 2013 on payment dates set in business transactions

**All amounts are net amounts, 23% VAT should be added to the fees